



# High-pressure gas cylinders for medical oxygen use in healthcare settings

Oxygen Alliance presentation

23 June 2022

# Agenda

- CHAI overview
- General oxygen safety
- Cylinders within the oxygen therapy ecosystem
  - Focus: distribution manifolds
- Procurement considerations
- Oxygen cylinder management
  - Moving within a system
  - Changing and transporting
  - Accessory compatibility
  - Chain of custody
- Cylinder risks & safe practice tips

# Our Mission

We are committed to our mission to save lives and reduce the burden of disease in low- and middle-income countries around the world. We aim to sustainably strengthen government and private health systems in countries where we work.



# Our Approach

We take on **large, ambitious projects** that will have a **major impact on saving lives.**



We work at the service of and **in partnership with governments.**



We work to help **make health care delivery more efficient and effective**, allowing limited resources to reach more people.



We follow **core values** to carry out our mission.



# Our Values



We work with urgency.



We work in cooperation with and at the service of partner governments.



We are a mission-driven organization.



We are frugal.



We operate with humility.



We have an entrepreneurial and action-oriented culture.



We operate based on trust and transparency.



We recognize that our staff is our greatest asset.



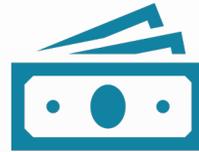
We foster diversity and inclusion.

# Key Highlights



## 35+ Countries

Around the world in which CHAI operates.



## 140+ Global Deals

To lower drug, diagnostic, and other health product prices by 50 to 90%, to accelerate access to developing countries.



## 84% of Staff

and 44% of CHAI leadership are based in the countries where we operate programs.



## 20 Years Experience

Founded in 2002 with a focus on HIV/AIDS, our scope has expanded, but our objective remains to save millions of lives.



## 125+ Countries

Have access to CHAI-negotiated price reductions for key high-quality medicines, diagnostics, vaccines and devices.



## A Unique Approach

Ambitious goals that focus on transformational change in global health.

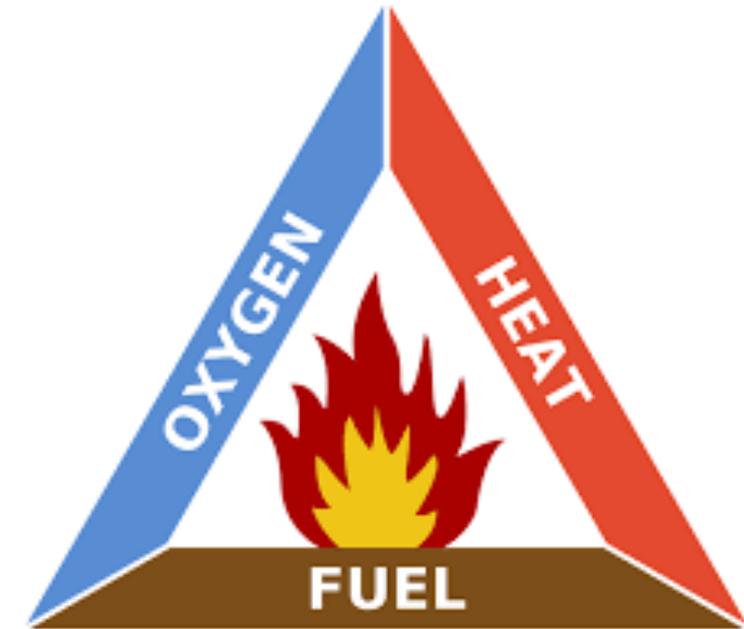
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# Oxygen risks: the fire triangle

- Oxygen is an '**oxidizing agent**', reacting with most elements
- Oxygen is highly supportive of **combustion** (the reaction with oxygen to release **heat** and light/flame/glow)
- Oxygen **enrichment** is when oxygen content is **greater than that of air, so >21%**

The Fire Triangle



**Oxygen-enriched air increases the risk of fire**

# Basic cylinder caution



## **Grease or oil will burn in the presence of concentrated oxygen.**

- Connections (valves regulators, pipes, and fittings) must always be clean and oil-free:
  - Any device used for oxygen therapy must be clean.
  - Do not touch threads or the inside of any component – hands produce natural oils.
- Ferromagnetic objects cannot be used near to magnetic resonance imaging (MRI) systems.
  - ✘ steel oxygen cylinders and steel trollies cannot be used.
  - ✓ Aluminum alloy products are to be used.
- Smoking or open flames are prohibited within 3m of an oxygen source.

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# What is a high-pressure gas cylinder in the context of medical oxygen?



A refillable container-closure system



Made of steel, aluminium, or other material (use-case dependent, e.g., MRIs)



Designed to safely hold compressed medical oxygen at pressure (e.g., 200 bar)

- ✓ Must be used with a pressure regulator – connected directly to the valve or via a distribution manifold – to release the oxygen at a safe working pressure.
- ✓ Inclusive of an O<sub>2</sub>-rated context-compatible valve to open / close with a hand-wheel or key



Described by size (in water capacity) and content (denoted by colour)



Classified and regulated as transportable pressure equipment in high-income settings

# Where are cylinders found in the healthcare continuum? (1/2)

## PSA plant configuration and distribution

PSA plant



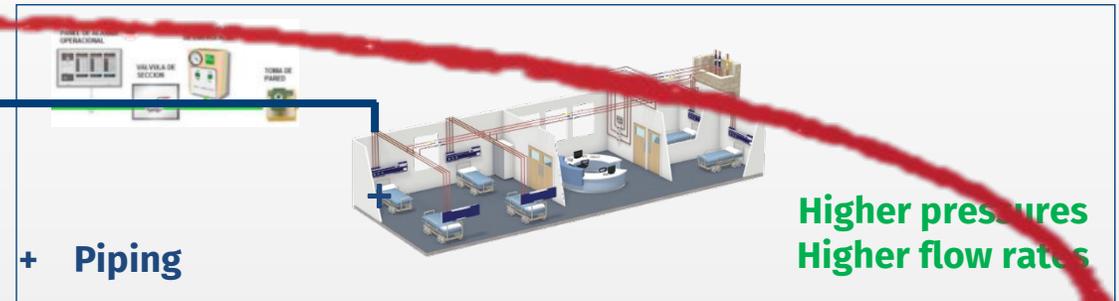
Ward Setup



Booster compressor +  
filling ramp +  
high pressure gas  
cylinders



Manifold + Piping



Cylinder delivery



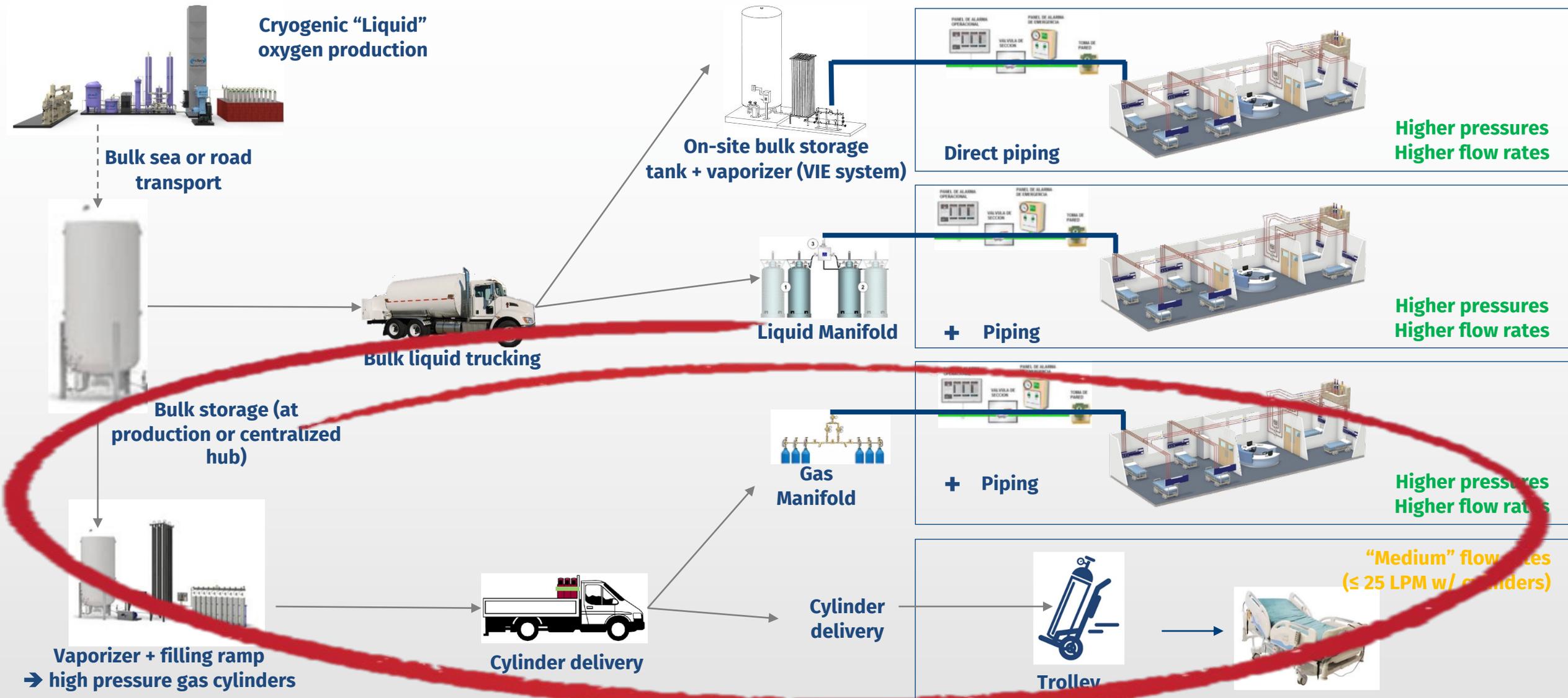
Bedside placement



“Medium” flow rates  
( $\leq 25$  LPM w/ cylinders)

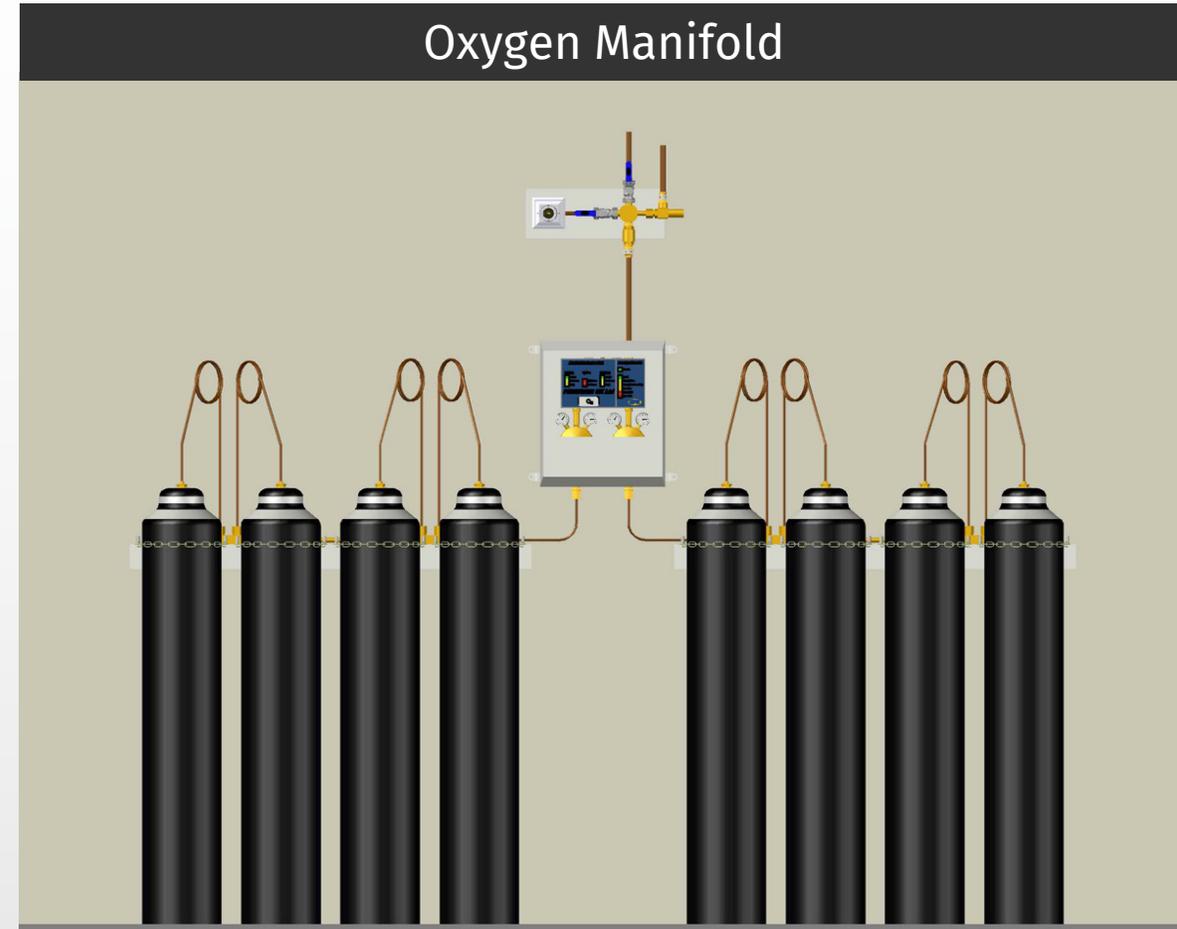
# Where are cylinders found in the healthcare continuum? (2/2)

## Cryogenic “liquid” plant configuration and distribution



# Oxygen distribution manifold overview

- Regulated as medical devices (under EC's MDR).
- Can supply an uninterrupted flow of medical oxygen to the patient's bedside within a facility via a pipeline system.
- Operate from groups of cylinders called "banks":  
A "duty bank" is in operation, the other is a "stand-by bank".
  - The "stand-by" bank comes online when the "duty bank" empties
  - This allows for continuous supply
  - Depleted cylinders are to be replaced as soon as possible.
- Each bank comprises a set number of cylinders (typically largest) inter-connected to a common distribution line.
- The manifold supplies gas at a fixed pressure across all flows within a system by regulating all high-pressure cylinders centrally.
- Manifolds systems are designed based on:
  - use-case (primary source or back-up);
  - ward level demand, which helps to determine total volume to have connected.



Depleted cylinders on one side of the manifold must always be replaced manually.

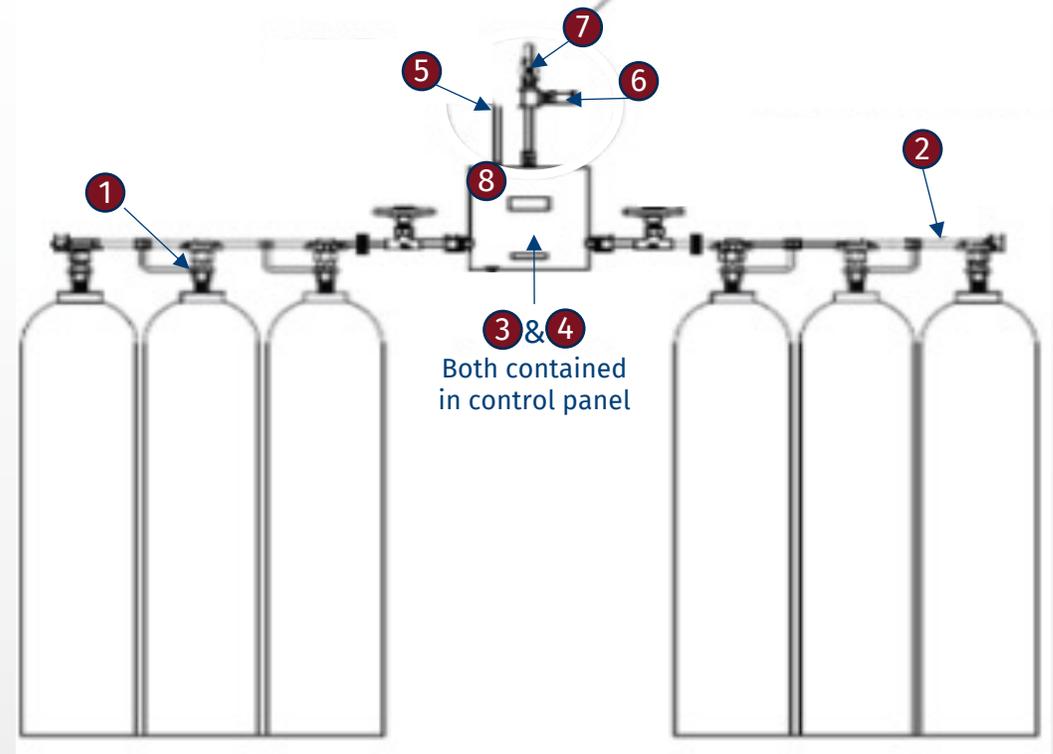
# Types of oxygen manifold systems

	<b>Automatic</b> 	<b>Semi-automatic</b> 	<b>Manual</b> 
<b>Description</b>	<ul style="list-style-type: none"> <li>• <b>Automatic start-up</b> when the primary source flow ceases (e.g., PSA plant, VIE system)</li> <li>• Initial start-up triggered by line pressure drop.</li> <li>• <b>Automatic switch-over</b> from the “duty” to the “stand-by” cylinder bank when pressure in duty bank drops below a usable level. Achieved by: <ul style="list-style-type: none"> <li>▪ using pressure transducers;</li> <li>▪ solenoid valves; or</li> <li>▪ a pressure differential change-over.</li> </ul> </li> <li>• Fitted with alarms, indicating when system has engaged the “stand-by” bank to prompt replacement of cylinders in the depleted bank.</li> <li>• Display indicates: <ul style="list-style-type: none"> <li>▪ which bank is in operation and</li> <li>▪ Any operating anomalies.</li> </ul> </li> <li>• In case of power failure, the system continues to supply gas without interruption.</li> </ul>	<ul style="list-style-type: none"> <li>• Suitable for use as primary supply.</li> <li>• Can be used across a facility if piping permits, or at the ward level.</li> <li>• <b>Automatic switch-over</b> from the “duty” to the “stand-by” cylinder bank when the pressure in the duty bank drops below usable.</li> <li>• Fitted with alarms, indicating when system has engaged the “stand-by” bank to prompt replacement of cylinders in the depleted bank.</li> <li>• If used as primary supply, <ul style="list-style-type: none"> <li>▪ adequate sourcing and storage of cylinders shall be considered</li> <li>▪ a secondary / back-up system should be installed to ensure continuity of supply if system malfunctions.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Suitable for use as primary supply.</li> <li>• Can be used across a facility if piping permits, or at the ward level.</li> <li>• <b>Manual change-over</b> from “duty” to the “stand-by” cylinder bank when the pressure in the duty bank drops below usable.</li> <li>• Fitted with alarms, indicating when “duty” bank nearing or completely depleted.</li> <li>• Requires close monitoring and swift action to change banks to ensure continuity of supply.</li> <li>• Shut-off valve is manually controlled.</li> <li>• Changeover lever indicates “duty” bank.</li> <li>• If used as primary supply, <ul style="list-style-type: none"> <li>▪ adequate sourcing and storage of cylinders shall be considered</li> <li>▪ a secondary / back-up system should be installed to ensure continuity of supply if system malfunctions.</li> </ul> </li> </ul>
<b>Preferred use-case</b>	<b>Secondary/back-up supply.</b> <b>Not suitable for primary supply.</b>	<b>Primary supply.</b> <b>Ideally for larger demands.</b>	<b>Primary supply, ward level.</b> <b>Secondary/back-up</b> to semi-automatic manifold serving as primary.

# Components of distribution manifolds

The following list of components apply to all types of distribution manifolds:

- 1 Cylinder connection
  - flexible copper pigtails, *spec connection, e.g., pin-index, bullnose*
  - Safety check valves (non-return)
- 2 High-pressure header, comprising:
  - bank valves
  - bank regulators & gauges, *indicating cylinder content status*
- 3 Lever to control / indicate “duty” bank  
specify control vs. duty depending on auto or semi/manual
- 4 Line outlet pressure regulator and gauge (2-stage)  
2<sup>nd</sup> in two-stage (one ‘multistage’ regulator unacceptable)
- 5 Exhaust line  
Exhaust line diameter > main line diameter
- 6 Line pressure release valve & test point valve  
*Point to test for purity and to exhaust gas for maintenance*
- 7 Lockable line isolation valve
- 8 Alarm panel with visual & audible alarm  
*ideally to be in nursing station or where someone will see/hear 24/7, connected to pressure switch*



The following apply to semi- and fully automated distribution manifolds:

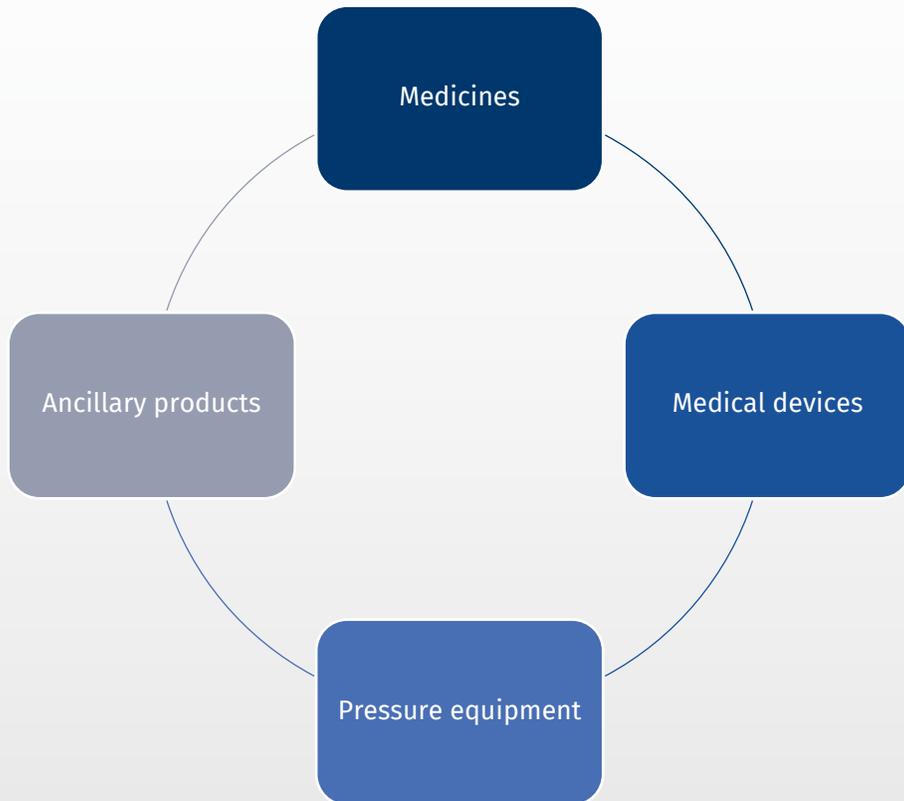
- Pressure sensors (solenoid valves where applicable)
- Pressure differential change-over switch

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# Patient & end user safety are paramount, putting impetus on quality

Goods within the oxygen ecosystem must be procured with care.



The “what” for any of these procurements must be clearly delineated:

Detailed, targeted product specifications:

- Performance criteria
- Measurement criteria
- Environmental parameters

Standards requirements

Regulatory requirements

Warranty: details and clear expectations  
(NOT to be conflated with maintenance)

Documentation and evidence of the above shall be submitted in any procurement in order to complete a dossier.

- A technical team shall ensure dossier completion; that product under procurement “passes” technically prior to final quality review.
- There must be consistency in technical and quality requirements to increase assurance of safety and positive patient outcomes.

Adequate training, service and maintenance are mandatory, and installation (where applicable) shall be carried out by qualified personnel.

# Procuring cylinders: rarely 'equal', & compatibility is complex

Key stakeholder engagement required when buying cylinders

## To frame any procurement, cylinders:

- Are a "C/C" system,
- Should be considered as a regulated product:
  - in EU under Transportable Pressure Equipment Directive (TPED), cylinders & valves require a "π" mark stamped on their shoulder.
  - In the USA, under the Code of Federal Regulations (USA) of the Department of Transportation (DOT), they require a "DOT3AA" stamp.
- Adherence to ISO 9809-1 (*or equivalent*), tying to ~5 standards...
- Must consider national needs (MoH standards, national regulations, etc.), inclusive of physical attributes & safety requirements.



## Procurement planning must also cover:

- Who will be the ultimate owner?
- Where and how will the cylinders be used?
- Where/by whom will the cylinders be filled?
- Who will manage the cylinders if not in a closed system (e.g. remain at facility with a PSA plant)?

Consider gas supplier requirements (operational & safety directives), inclusive of validation and verification processes.

## How does this translate? Assurance of compatibility!

### The onus is on the buyer to determine and address potential use-case(s), then to:

- Ensure translation of requirements, including standards.
- Demonstrate that what is being procured is equal to or better than requirements of key stakeholders.

# The following excerpt, from our adapted specifications, will illustrate how specificity of 'ask' can vary...

We will provide an Excel file for you!

	...medical use.								
	... (for example):								
	... 9.43 L, "E" - 4.68 L, "D" - 2.32 L								
	... 150 bar								
	... by standard:								
	... (ISO/CGA 870 valve)								
	... /8 inch BS F/BS 341 valve or CGA 540 or DIN 9 or NF 'F' or NEN R12)								
	... assembly material: brass								
	Valve handle/key operated, supplied with tools.								
	Material: CGA approved seamless steel/aluminum alloy/carbon fibre/other composite body								
Technical	Colour coding: according to ISO/ANSI/CGA/NFPA								
	Supplied with valve stem cap / safety cap / valve guard								
	Stamped onto shoulder:								
	<table border="0"> <tr> <td>· Nominal and test pressures</td> <td>· Cylinder capacity (water litres)</td> </tr> <tr> <td>· Weight (kg)</td> <td>· Date of manufacture</td> </tr> <tr> <td>· Serial number</td> <td>· Company and country of origin</td> </tr> <tr> <td>· transport rating (DOT3AA or UN stamp)</td> <td>· inspection agency stamp (matching regulatory)</td> </tr> </table>	· Nominal and test pressures	· Cylinder capacity (water litres)	· Weight (kg)	· Date of manufacture	· Serial number	· Company and country of origin	· transport rating (DOT3AA or UN stamp)	· inspection agency stamp (matching regulatory)
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· Weight (kg)	· Date of manufacture								
· Serial number	· Company and country of origin								
· transport rating (DOT3AA or UN stamp)	· inspection agency stamp (matching regulatory)								
	Environmental:								
	· Suitable for continuous operation in ambient temperature of at least 5–45 °C, relative humidity of at least 15–90% non condensing								
	· Capable of being stored in ambient temperature of at least 5–50 °C, relative humidity of at least 15–95% non condensing								
Warranty	5 years recommended								
QMS	ISO 9001 (General QMS)								
Regulatory	CE indicated by pi, "π" (Cylinders fall under TPED) or US DOT · applies to BOTH cylinders and valves								
Product performance standards	ISO 10297: Gas cylinders – Cylinder valves – Specification and type testing								
	ISO 14246: Gas cylinders – Cylinder valves – Manufacturing tests and examinations								
	ISO 7866: Gas cylinders – Refillable seamless aluminium alloy gas cylinders – Design, construction and testing								
	ISO 9809-1: Gas cylinders – Refillable seamless steel gas cylinders – Design, construction and testing								
	ISO 13769: Gas cylinders — Stamp marking								
	ISO 13341: Gas cylinders – Fitting of valves to gas cylinders								
	ISO 15996: Gas cylinders – Residual pressure valves – Specification and type testing of cylinder valves incorporating residual pressure devices								
	ISO 11363-1: Gas cylinders — 17E and 25E taper threads for connection of valves to gas cylinders								
	ISO 15001: Anaesthetic and respiratory equipment – Compatibility with oxygen								

Where testing indicated, must be done by an accredited laboratory - documentation of which to be included prior to shipment

**Physical attributes:**

- Valve type and thread
- Valve protection (guard/cap)
- Colour
- Size

**Safety:**

- Transport rating

**Quality**

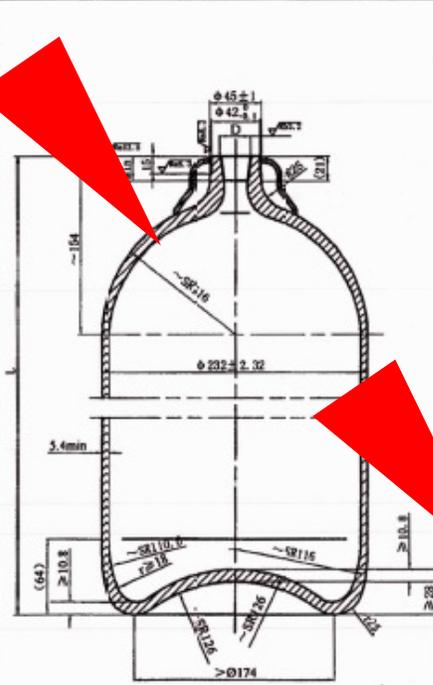
- Inspection stamp (either π or DOT3AA)
- Cleaning
- QMS ISO 9001 – scope clearly defined

**Technical**

- ISO 9809-1  
Gas cylinders – refillable seamless steel – General design, construction, and testing
- ISO 11363-1  
Gas cylinders – 17E and 25E taper threads

# Design and regulatory requirements a prerequisite

Some of the key considerations for cylinder shells and valves



**Opening Thread (D)** Form 3

Thread Spec.	Standard
PC27.8	GB8835-2011
W28.8x1/14	DN477-1990
25T	BS3+1-1991
21E	ISO11363-1:2010
3+4-14NPT	FED-STD-1418A-2006

**Technical Characteristic and Data Form** Form 4

Material	37Mn seamless steel tube
Heat treatment	Quenched and Tempered
Ambient temperature	-50°C~65°C
Medium	Compressed gas or liquefied gas(ISO1114-1)
Nominal working pressure (bar)	64 80 120 127 150 150 167
Hydraulic test pressure (bar)	96 120 180 190 225 250 250
Leak test pressure (bar)	64 80 120 127 150 167

Remark: Corresponding valves shall be selected for cylinders filling different gases.

**Form of cylinder capacity, length and weight** Form 5

Capacity (L)	20	25	30	32	36	38	40	45	46.3	47	48	50	52
Length L(mm)±20	458	790	921	974	1079	1132	1184	1316	1361	1369	1395	1447	1500
Weight (kg)	25.2	28.6	34.0	35.8	39.3	41.0	42.8	47.2	48.7	49.0	49.8	51.5	53.4

**Technical Requirements**

Material, design, manufacturing, inspection and acceptance of the cylinder body should conform to the requirements of ISO9809-1:2010 and EN ISO9809-1:2010 Gas cylinders - *Design seamless steel gas cylinders - Design construction and testing*

1. Quenched and tempered steel cylinders with tensile strength less than 1100 MPa.

2. 37Mn steel tubes (37Mn) for cylinder body material. The size, shape, tolerance and technical requirements and so on should conform to regulation of GB 6478-2008 *Seamless Steel Tubes for Gas Cylinders*. Chemical component, please see Form 4. Mechanical properties of quenched and tempered treatment later must conform to the requirements of Form 2.

3. Ultrasonic examination should be done on blanking tube segment end 200 mm after the heat treatment of the shell in accordance with Annex B ISO9809-1:2010 and EN ISO9809-1:2010.

4. After the heat treatment, hardness test should be done on cylinder one by one according to ISO 6506-1 *Metalllic materials - Brinell hardness test-Part 1: Test method* while its value should be: 195-261.

5. Hydraulic test should be done on cylinder one by one while in test pressure see Form 4 and proof pressure time should not less than 30 seconds. The permanent expansion shall not exceed 10% of the total volumetric expansion measured at the test pressure.

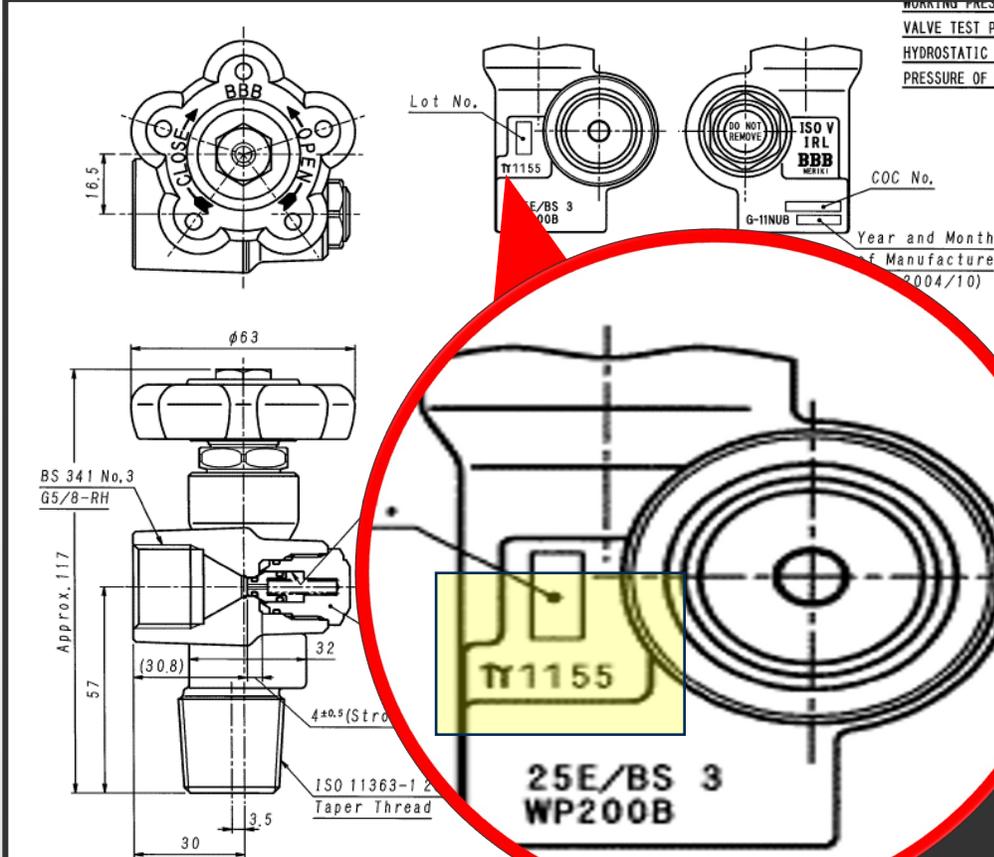
6. Leak test should be done on cylinder one by one while its test pressure see Form 4 and proof pressure time should not less than 1 minute.

7. Opening thread should conform to the requirements of Form 3.

8. Out-of-straightness should not more than 2% of the average outside diameter of the same section. Straightness should not more than 3mm per meter. Vertical tolerance not more than 10mm per meter and the outer diameter in contact with the ground is greater than 75% of the nominal outside diameter. The mean outside diameter of the cylindrical part outside the transition zones on a cross-section shall not deviate by more than ±1% from the nominal outside diameter.

9. Capacity, length and weight of the shell, please see Form 5.

TUV SÜD Industrie Service GmbH  
0036 - 0 63 - 1 8 Rev. 1  
Anlage 1/1 zum Zertifikat



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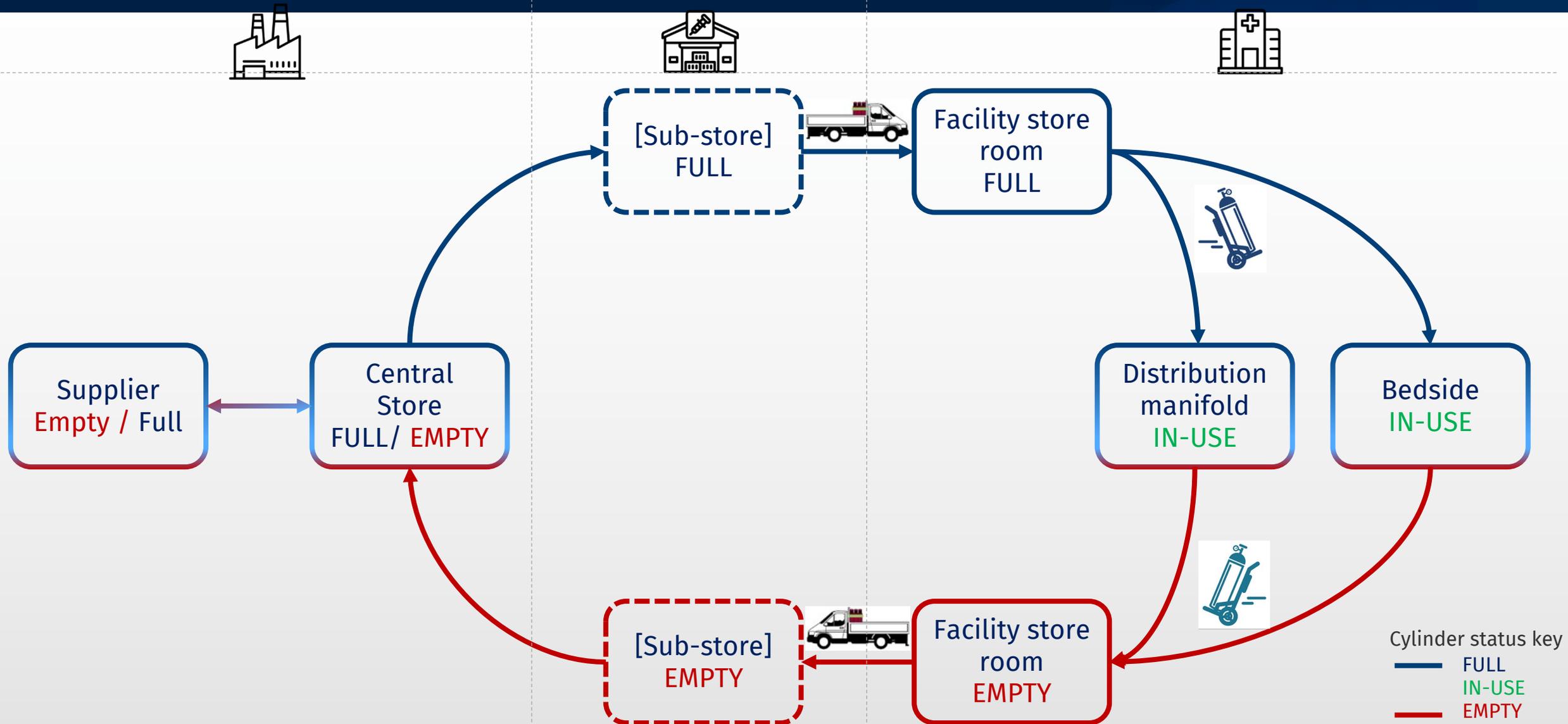
25E/BS 3  
WP200B



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# Oxygen cylinder management: moving within a health system



# Oxygen cylinder management: Changing and storing

## Changing a cylinder

- The **valve must be closed**, and the **pressure must be released** completely before disconnecting the regulator.
- Be sure that the \*new\* cylinder contains the right gas.
- Connecting a regulator:
  - First **inspect the valve**: it must not be visibly damaged, and it must be free of dirt, dust, and grease.
  - If the regulator has an **O-ring**, check if it is correctly in place and not damaged.
  - Do not use too much force when connecting a regulator. **Tighten by hand** only – the regulator will tighten itself further under pressure.
  - Never use a longer lever or a hammer to tighten a regulator.
  - **Do not use PTFE/Teflon** tape on the high-pressure side.
- **Open the valve slowly.**
- **Check for leaks** around the regulator. Listen to hissing sounds. After closing the cylinder valve, the pressure shown on the pressure gauge should remain stable.

## Transport & Storage

- Gas cylinders should only be transported with their **protective cap/guard** in place.
- Use a **cylinder trolley** where available.
- Large cylinders should **stand upright** and against a wall fixed with a chain or stored in a metal rack.
- Small cylinders should lie horizontal in a shelf.
- Different gases should be **stored separately** from one another.
- **Empty cylinders should be separated from full cylinders.** Empty cylinders should be clearly labelled so there is no mistake in inventory when taking stock.

# Cylinder and accessory compatibility

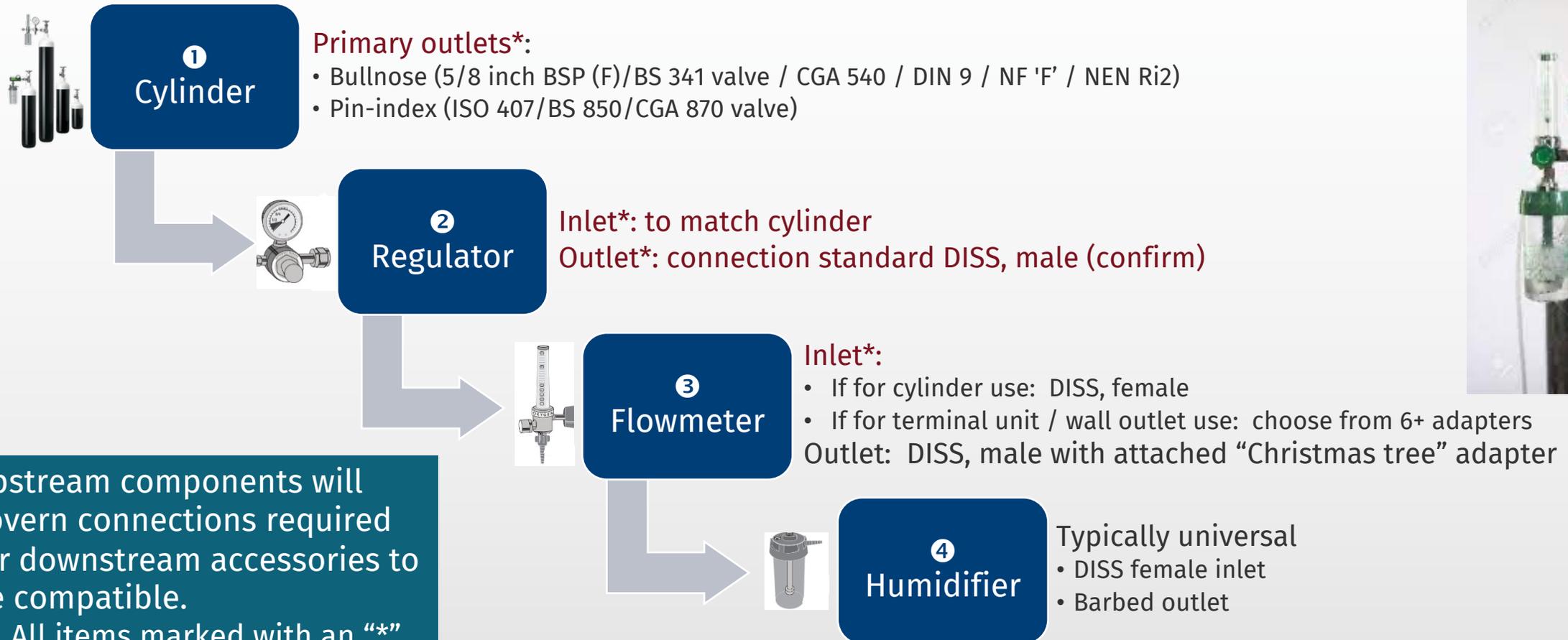
Not all regulators will work with this valve type, modifications for incorrect type are not possible.



Ensuring the right products are bought from go will enable utility of products

# Information required in cylinder & accessory procurements

Cascade of requirements for components to ensure compatibility

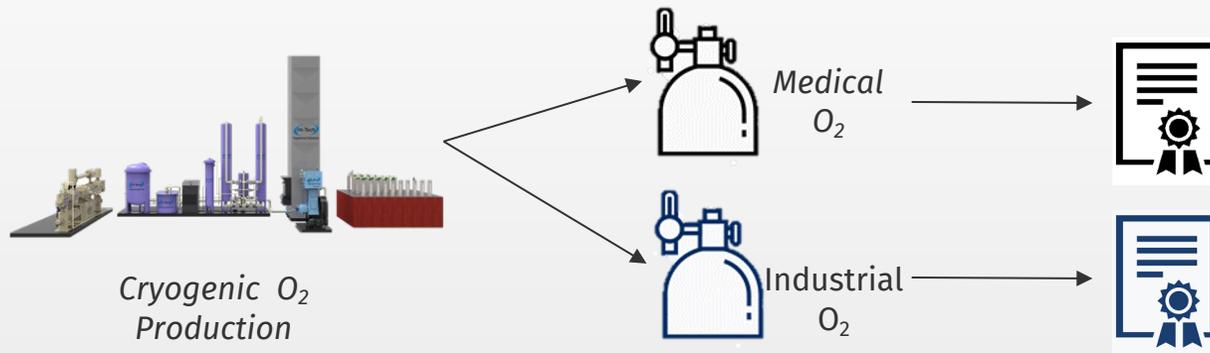


Upstream components will govern connections required for downstream accessories to be compatible.

➤ All items marked with an “\*” must be confirmed to order

# Oxygen cylinder management: Chain of custody

**Chain of custody (CoC)** - Getting tanks filled/ swapped with a reputable supplier, along with rigid maintenance of components, can ensure a dependable chain of custody.



Although from the same “production line”, GMP is different for industrial than it is for medical, thus a different CoC and certification process is necessary.

Certification is done by authorized/certified 3<sup>rd</sup> party to ensure continued good manufacturing processes (cGMP). The following is tested/checked:

- That oxygen adheres to an indicated pharmacopoeia.
- That impurities remain below thresholds indicated in pharmacopoeia.
- That C/Cs used for medical oxygen are for this product line and used uniquely for the storage and distribution of medical oxygen.

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  - Chain of custody
- Cylinder risks & safe practice tips

# Risk points: patient delivery, filling, and transport

	Oxygen distribution	Cylinder filling	Cylinder delivery
Risk	<ul style="list-style-type: none"> <li>Gas Leakage, O<sub>2</sub> enriched environment </li> <li>Injuries caused by falling cylinders</li> <li>Improper O<sub>2</sub> administration can be harmful to patients (e.g., retinopathy, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Gas wastage, fire, or explosion, product contamination during fill, due to:               <ul style="list-style-type: none"> <li>Improper evacuation prior to filling </li> <li>Incidents during depressurization (venting following fill) due to damaged O-rings, valves opened too quickly or in wrong order</li> <li>Addition of cylinders to filling rack whilst filling is ongoing</li> <li>Connection tightening during filling</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Injury to transporter, and surrounding persons, which can occur when transporting cylinders within or between buildings or to an external location </li> </ul>
Mitigation	<ul style="list-style-type: none"> <li>Timely inspection of cylinders, valves, manifolds, pipeline.</li> <li>Cylinders should be moved in trolleys and strapped down when in use.</li> <li>Provider capacity building</li> </ul>	<ul style="list-style-type: none"> <li>Use a vacuum pump on each cylinder prior to filling</li> <li>Check O-ring before every fill</li> <li>Open and close valves with caution</li> <li><u>Always fill cylinders in batches, in a methodical manner.</u></li> <li>Continuous trainings of production and filling unit operators</li> <li>Leak checks prior to every fill</li> </ul>	<ul style="list-style-type: none"> <li>Use of cylinder trolleys, ensure cylinders are properly chained into trolleys.</li> <li>Transports with an open back utility truck  rated for payload, separated from the cabin.</li> <li>Pallets on truck with ability to secure cylinders in an upright position for transport</li> </ul>

# Oxygen cylinder do's and don'ts

## Do's

- ✓ Ensure a regulator is fitted before use
- ✓ Ensure cylinder is firmly secured
- ✓ Ensure connections are suitable
- ✓ Ensure connections are hand-tight
- ✓ Ensure cylinders are stored and used away from sources of ignition (no smoking!)
- ✓ Store full and empty cylinders separately
- ✓ Ensure valve guards or caps are fitted when cylinders are not in use
- ✓ Use mechanical assistance when handling cylinders (e.g. trolleys)

## Don'ts

- ✗ Repaint a cylinder
- ✗ Change the markings on a cylinder
- ✗ Use oil or lubricants on cylinder valve
- ✗ Tamper with the gas cylinder test tag
- ✗ Tamper with or remove the barcode from a cylinder (if applicable)
- ✗ Roll cylinders along the ground
- ✗ Attempt to fight a fire involving a gas cylinder
- ✗ Transport gas cylinders in the passenger compartment of a vehicle
- ✗ Use a cylinder that shows evidence of damage or corrosion
- ✗ Fill cylinders with any material

Thank you.



# Oxygen cylinder use: Roles & Responsibilities (~illustrative)

Level	Roles & Responsibilities in healthcare continuum use	
<b>MOH</b>	<ul style="list-style-type: none"> <li>• Leadership, oversight and guidance</li> </ul>	
<b>Gas supplier</b>	<ul style="list-style-type: none"> <li>• Provision of medical grade oxygen in cylinders as per PO</li> <li>• Provision of Certificate of Analysis “CofA” with each batch</li> </ul>	<ul style="list-style-type: none"> <li>• Management of orders</li> <li>• Delivery of filled/collection of empty cylinders (if in scope of work)</li> </ul>
<b>Central store (public or private)</b>	<ul style="list-style-type: none"> <li>• Start- and end-point for cylinder management &amp; distribution:               <ul style="list-style-type: none"> <li>▪ Places orders to and receives cylinders from supplier</li> <li>▪ Receives orders from facilities, dispatches into network</li> </ul> </li> <li>▪ Point of dispatch to either sub-store or facility</li> </ul>	<ul style="list-style-type: none"> <li>• Dispatches cylinders to LSP</li> <li>• Centralized store for empties to be returned to gas supplier</li> <li>• Manages all documentation (CofA, orders, etc.)</li> <li>• M&amp;E to track and manage performance</li> </ul>
<b>Health Facilities</b>	<p><b>Pharmacist</b></p> <ul style="list-style-type: none"> <li>• Manages stock of facility oxygen cylinders (full/empty)</li> <li>• Submits orders to central store</li> <li>• Provides empty cylinders to delivery team</li> <li>• Signs the delivery note/voucher and retains a copy</li> <li>• Manages all necessary documents (incl. stock cards for oxygen)</li> </ul>	<p><b>Ward responsible</b></p> <ul style="list-style-type: none"> <li>• Submits anticipated daily consumption as an order to pharmacy</li> </ul> <p><b>Porter</b></p> <ul style="list-style-type: none"> <li>• Moves full cylinders to point-of-use (to distribution manifold or bedside in ward)</li> <li>• Makes connection (to manifold header or to pressure regulation/flowmeter)</li> <li>• Returns empty cylinder to pharmacy</li> </ul>
<b>LSP</b>	<ul style="list-style-type: none"> <li>• Develops route plans and delivery schedule based on demand</li> <li>• Loading and offloading of cylinders to/from delivery truck</li> <li>• Follows scheduled route for delivery of full cylinders</li> <li>• Maintains vehicle log sheet</li> </ul>	<ul style="list-style-type: none"> <li>• Collects empty cylinders (full-out/full-on-return), note empties on delivery document</li> <li>• Obtains and retains a copy of signed delivery note as proof of delivery</li> <li>• Compiles post delivery reports</li> </ul>
<b>TWG</b>	<ul style="list-style-type: none"> <li>• Develop oxygen supply ‘roadmap’</li> <li>• Develop / advocate / coordinate with all entities on training</li> </ul>	<ul style="list-style-type: none"> <li>• Review distribution system performance</li> <li>• Recommend appropriate action/refinement of distribution system</li> <li>• Presentation of findings to MOH</li> </ul>

# Operations: changing a cylinder bank

When a bank of cylinders has depleted, replace all empty cylinders as soon as practical

## Carry out these steps in order:

1. Close all individual cylinder valves  
*Use valve key or spindle, turn clock-wise ↻*
2. Close the header valve on the depleted cylinder bank  
*Turn clock-wise ↻*
3. From each cylinder, slowly loosen and remove the pigtail connection.  
*Remove empty cylinders and ensure that they are returned to filling point.*
4. Put full replacement cylinders near to their connection point and secure into place using chains / brackets.  
In the absence of a valve cap or seal, with the valve outlet pointed away from any personnel, open each full replacement cylinder valve slightly to blow out any dirt or contaminants which may be in the cylinder valve.
5. Connect pigtails to cylinder valves and tighten securely.
6. Open each cylinder valve slowly until fully open.  
*Turn spindle or key counter-clockwise ↻*
7. Check that all cylinder/pigtail connections are leak-free using a mild (oil-free) soapy solution. Formation of bubbles indicates a leak; repair/replacement will be necessary.

## Note:

There is a non-return valve at each cylinder connection point, serving to reduce the variable pressures between the gas cylinders; thus, all cylinders on a given bank will reach the same pressure shortly after operations if not already the same.

**The manifold reserve bank is now replenished and is ready for use.**